

PACIFIC UNITARIAN CHURCH
FACILITIES USAGE PRICING

Updated: 06/23/2010

Wedding Rates	WEDDINGS (NON-MEMBER)					Notes
	Rental Fee **	Refundable Security Deposit	Wedding Coordinator Charges	Sexton Charges***	Ministerial Fee ****	
Ceremony Only (up to 2 hours) *						
Weekends	\$825	\$500	included	included	see minister	
Weekdays	\$500	\$500	included	included	see minister	
Reception Only (up to 5 hours) *						
Weekends	\$1,750	\$500	included	included	see minister	
Weekdays	\$1,225	\$500	included	included	see minister	
Ceremony & Reception (up to 6 hours) *						
Weekends	\$2,350	\$500	included	included	see minister	
Weekdays	\$1,550	\$500	included	included	see minister	
Intimate Wedding *****						
Weekends	\$345	\$500	included	included	see minister	
Weekdays	\$345	\$500	included	included	see minister	

All bookings include use of Hall, Patio, Meditation Garden, Kitchen, Wedding (Bride's) Room, Groom's Room (Library), and Restrooms.

* A charge of \$350 per hour applies to any hours above event durations listed above. With each package, three hours of free set-up time and three hours of free break-down time are included in the overall price.

** Rental Fee: One-third of total rental fee is due upon signing of contract; the second third is due two months prior to the event; the last third, plus the refundable security deposit, is due 10 days before the event. Cancellation before 30 days of event will result in forfeiture of initial deposit; cancellation within 30 days of event will result in forfeiture of all fees paid to date.

***Sexton duties include basic set-up and break-down of chairs and tables, clean up, and help with sound system, piano, lighting/electrical, or other problems that may arise during the event.

**** Ministerial Fee includes ceremony consultation, rehearsals and meetings with bride and groom to create ceremony. Guest ministers are welcome, with prior permission of PUC's Minister, provided the person is ordained and credentialed by a recognized religious body. If Guest minister is used, there will be no ministerial fee to PUC.

***** Intimate Wedding in Meditation Garden: Event lasts no longer than 2 hours and includes no more than 10 guests, including bride and groom. No use of kitchen or other facilities. Basic set-up of chairs included.

Prices subject to change.

Check availability and rate verification with admin@pacificunitarian.org or (310) 378-9449.
www.pacificunitarian.org